**Welcome/Introductions**

Meeting participants were given nametags. Meeting attendees and PTO board members introduced themselves and spoke briefly about their children attending Hannah School. Folks who attended the meeting were encouraged to share their contact information on a sign in sheet upon entering the meeting.

**Principal’s Report – Gabrielle Montevecchi**

* Kudos to PTO an and the successful Welcome Breakfast. Great attendance and outreach.
* Popsicle Party and Bike Rodeo was a big hit regardless of the weather.
* Drop-off and dismissal – asking parents to be mindful in saying goodbye at the curb. It is detrimental to our security and safety. Kids will be cared for and directed by staff members on the hot top after 7:35AM. It also keeps our parking lot moving and clear for a smooth safer drop off experience. Be careful of your role modeling you are doing for your children. Leaving them with a smile and happy face will give your child confidence in knowing they are in good hands.
* Pick-up – We have had a more fluid pick-up than ever. We are clear in the front by 2:10 (mostly before 2:07PM which is impressive). Keep up the good work and remain alert and on the move.
* District is going to have an ALICE night. Active Intruder situations. Trained with faculty and the Beverly police department. (A communication needs to be created and distributed regarding this event)
* We are looking for parents to involved in the school council to represent Hannah. The Hannah Council rep is not required to be in 100% attendance.
* Our Twitter following is up and running and in
* Picture day is tomorrow. Packets have gone out and there will be more available in the front office. There will be a makeup date. Please be sure to use the code provided when ordering online to ensure the Hannah School receives a portion of the cost.
* Curriculum night will be held on September 20th and will take place from 5:30-6:30PM for grades K-2nd and 6:30-7:30 for grades 3-4.

**Treasurer Report/Update - Kristen Paddock**

* Protocol for future meetings and what we hope to do is to distribute a budget which will be itemized by line-items less some small mic items.
* We are required to carry some money from the previous year to the following year. We are at $25K up from $23 passed on last year. We are looking to spend a bit more this year but on items that will benefit every child.
* The board needs to vote on items that are large in dollar value. Last year we added the bike rack and the communication board.
* There will be a more tangible report for the next meeting.
* Question Asked: Is there someone dedicated to looking into and writing grants? Answer: There is a board position open to fill for this role. If you are interested, please reach out to Anna or Lindsey for more information.

**My School Anywhere and Potential Website for Hannah PTO – Cat Warren**

* My School Any Where is being populated by Cat, she refers to it as “the directory”. It is as up-to-date as she thinks it can be at this time and she will continue to update it as needed through the beginning of the year. We will be rolling out the My School Anywhere information after curriculum night. A flyer will be sent out to new families and kindergarteners.
* The Aspen Portal is a new system (A Beverly School District based system) and there have been some glitches. All email information is up-to-date and you should have been invited to open an account and provide information. We will have people here on curriculum night to help coach families through the enrollment and getting started. Gabrielle’s Blackboard messages sent on Sunday is generated from Aspen.
* My School Anywhere is an optional system and Aspen is not. Aspen is a confidential school district information based system. My School Anywhere is an internal PTO based system that is used for communicating within the Hannah Families.
* Website Update –We don’t have a functioning PTO Website. Cat is proposing that we start fresh. We will through it out and start a new space on Square Space. Simple and getting people what they need. There will be a calendar and a PDF folder with communications and social integration. The total cost for the previous website was $256 and it’s not an easy user friendly system with easy functionality. Square Space is made for everyday $20 for the domain transfer and $18/mo totaling $230/year for a more user friendly system.

**Recap of items approve for purchase in May of 2018 – Lindsay Ducharme/Anna Michalski**

* A new bike rack for 13 bikes to promote and encourage walking and biking to school
* Resurfacing of hot top, painting of “track” designed by Mrs. Serra
* $500 of new recess equipment
* New
* SquareOneArt parent Emily Gooding has partnered up with Mrs. Siepka (new art teacher this year) and students in all grades will create an original piece of art that will be available for purchase on different merchandise. A portion of profits will be given back to the Hannah School.

**Updates – Year so far and looking ahead – Linday Ducharme/Anna Michalski**

* The Fall Frolic is a huge fundraiser for our school (all schools in Beverly benefit from the profits of the race).
* SchoolToolBox is being managed by Sue Agostino. She signed us up to participate next year. We made $907.82 dollars
* Charleston School Wrap is a fundraiser that our school host annually. The fundraiser sells wrapping paper, candies and other small gifts. We will get the fundraiser started sooner this year. Packets will be sent home the last week of September. We will collect the final orders in by the 12 of October so items can be in hand before Thanksgiving.
* Thanksgiving Pies will be for sale again this year.
* We will also do a direct donation option when running any program.
* Please remember to vocalize any ideas to spend the money.
* CORI forms need to be returned to Mrs. Howell in the front office. We ask for help in many ways over the course of the year. The forms take about three days to be turned around and Julie processes forms in clusters up to two times/month.
* Todd’s Sporting Goods will be working with Hannah this year to have some Spirt Gear available. Our school colors are red and white. Clothing and water bottles will be available. Suggest to add Hannah branded tote bags.
* Spending money while we are making money. Heat in classrooms has been a hot topic and standing AC units available in classrooms.
* Pretzels – PTO providing snacks for kids who don’t come to school with a snack. Asking that PTO provide teachers with individually wrapped snack options for students in each classroom and the nurse’s office. We took a vote and it was approved.
* A more permanent American Flag is being
* MomBall is requesting $300 for helmets, a catcher’s mask bag.
* The proposed new Hannah PTO Website was voted on and approved.
* Updates – Year so far and looking ahead – Lindsay Ducharme/Anna Michalski