AGENDA

# Hannah School PTO Meeting Agenda

October 9, 2018

6:30 – 7:30PM

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| Time | Item | Owner |
| 6:30 | Welcome | Lindsay Ducharme  Anna Michalski |
|  | Co-Presidents Lindsay Ducharme  Anna Michalski  Co-VPs Melissa Thunberg  Molly Regan  Co-Treasurers Kristen Paddock  Michelle Pouliot  Secretary Roseann Cooke  Communications Cat Warren  Citywide PTO Heather Mason  A&E Coordinator Julie Flowers  Room Parent Coordinator Britta Panda |  |
| 6:35 | Principal's Report | Gabrielle Montevecchi |
| 6:45 | Treasurer Report/Update | Kristen Paddock |
| 6:50 | My School Anywhere and Website for Hannah PTO | Cat Warren |
| 7:00 | Fall/October Events | Lindsay Ducharme  Anna Michalski  Melissa Thunberg/Molly Regan |
| 7:05 | Arts & Enrichment (A&E) | Julie Flowers |
| 7:15 | Committee Spots | Lindsay Ducharme  Anna Michalski |
| 7:25 | Upcoming and Reminders |  |

**Fall Festival** – date pending (Carolin Collins and Michelle Pouliot)

**Charleston Wrap** – Melissa Thunberg and Molly Regan

**Thanksgiving Pies** – Going live in back packs early next week

**A&E** – Julie Flowers

**Fall Festival** – October 19th! Need DJ, volunteers, bake sale items (nut free)

**Open Committee Spots**

* **Grants:** Research, write and apply to grants throughout the year. Work with BevEd Coordinator to encourage teachers and

parents to write BevEd grants.

* **Hospitality:** Coordinate bake sales and food etc at school/PTO events
* **Sandwich Board:** Someone to change the letters for upcoming events/meetings. Mrs. Montevecchi/Mrs. Hudak – student council?
* **School Committee Liaisons:** Represent Hannah School at committee meetings, report back to executive board on meetings and

communicate to school committee representatives when Hannah PTO meetings are

* **Welcoming Committee:** Act to help recruit new members to the PTO, run table at PTO and school events, etc
* **Polar Plunge:** Promote event through flyers and coordinating morning meeting event with principal, recruit a Hannah team,

make signs, serve as Hannah’s team Captain day of event (Superbowl Sunday)

**AC for classroom** – need someone to run with this.

**Projector for morning meeting** – Need someone to run with this

**Paving** – Someone to coordinate w/Mrs. Serra and Mrs. Montevecchi. Passed last year: installation of a new track for biking, walking

and running incl $500 towards new equipment for the recess yard (approved total $2,656.97)

**Adult night at Willowdale** – Melissa Thunberg

**Direct Donations** – to accompany all fundraising efforts

**CORI Checks**  - field trips, volunteer opportunities, takes 3+ days

**Upcoming Event Dates:**

* Charleston Wrap – due 10/12
* Thanksgiving pies
* Oct 19 – Fall Dance

**PTO Meeting Dates – 2nd Tuesday of the month:**

Nov 13th, Dec 11th, Jan 8th, Feb 12th, Mar 12th, Apr 9th, May 14th, June 11th

*The Hannah Elementary School PTO’s mission is to institute and sustain a close relationship between parents, teachers and students by evolving opportunities within the home, school and community. The PTO provides assistance to teachers within the classroom setting, raises funds for educational materials and experiences, advocates school and family social interaction, and provides an unbiased forum for sharing information on issues that impact our children. It is our belief that the team effort of a parent teacher organization offers the best possible learning environment for our children.*

*Goals and Objectives:*

* *Promote communication between students, faculty and parents.*
* *Foster and enhance the educational environment.*
* *Recruit volunteers and coordinate volunteer efforts for programs and projects that support and enrich the curriculum and educational goals for Hannah Elementary School.*
* *Create and cultivate a sense of community.*
* *Ensure a sense of inclusivity so all members of the Hannah Elementary School can see themselves reflected and represented.*

*By striving towards our goals and objectives we support:*

1. *The school’s mission which is to “produce well-rounded students who have enriching experiences academically, culturally and socially” and to “produce 21st century learners who will go on to succeed in life”.*
2. *The district’s mission which is to “maximize academic achievement and personal growth to enable all students to compete in the global economy”.*